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## AGENT APPLICATION FORM

### Company Details:

Company name: \_\_\_\_\_

Trading Name: \_\_\_\_\_

ABN/ACN: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Alternative Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Company Address:

Main Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Director's Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Other Branches:

Branch 1 Address: \_\_\_\_\_

Branch 2 Address: \_\_\_\_\_

Branch 3 Address: \_\_\_\_\_

Years in education consultation: \_\_\_\_\_

No. of students sent to Australia per year: \_\_\_\_\_

Countries represented: \_\_\_\_\_

Australian Institutions represented: \_\_\_\_\_

**Referees: (must be from an Australian Institution)**

**Referee 1:**

School name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Website: \_\_\_\_\_

**Referee 2:**

School name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Website: \_\_\_\_\_

**Please attach the following supporting documents to the completed application form:**

- Company Profile
- Business registration certificate
- Other relevant documents

Email to: [office@key2learning.edu.au](mailto:office@key2learning.edu.au)

**Declaration**

I am interested in representing Key 2 Learning College as an education agent and I agree to do so in an honest and professional manner. Moreover, I agree to adhere to the college's policies & procedures.

Signed By:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Staff Use only:

Reference Check completed and attached	<input type="checkbox"/> Yes      Date Completed: _____ <input type="checkbox"/> No      Reason: _____
Outcome of Agent Application:	<input type="checkbox"/> Yes      Date Approved: _____ <input type="checkbox"/> No      Reason: _____
Staff Name:	Position:
Staff Signature:	Date